MEMORANDUM

TO: The Honorable Mayor and City Commission

FROM: Jane A. Hines, CMC, City Clerk

DATE: 7/19/2012

RE: Resolution Authorizing the City Manager or his Designee to Approve Required Contracts, Agreements, and Purchase Orders During the Summer Recess

RECOMMENDATION:

It is requested that the City Commission adopt the attached Resolution that provides authority to the City Manager to sign or renew contracts, agreements, and purchase orders during the summer recess.

REASONS:

The City Commission is not scheduled to meet between July 19, 2012 and the next regular meeting of September 20, 2012, and there may be new or existing contracts that require approval during that time period. This Resolution authorizes the City Manager or his Designee to sign or renew all required contracts, agreements, and purchase orders that affect the health, safety, or welfare of the City during the summer recess period.

The City Manager will report back to the City Commission at the first regular City Commission meeting of September 20, 2012, seeking after-the-fact ratifications.

ATTACHMENTS:

1. Resolution
RESOLUTION NO. 2012- _____


WHEREAS, the Sunny Isles Beach City Commission is not scheduled to meet between July 19, 2012 and the next regular meeting September 20, 2012; and

WHEREAS, there may be new or existing contracts that require approval during the time period between the last City Commission meeting in July 2012 and the first regular meeting in September 2012; and

WHEREAS, the City Commission wishes to assign certain powers to the City Manager or his Designee to enable them to sign all required contracts, agreements, and purchase orders that affect the health, safety, or welfare of the City, during the time period between the last City Commission meeting in July 2012 and the first regular meeting in September 2012; and

WHEREAS, the City Manager will report back to the City Commission at the first regular City Commission meeting on September 20, 2012, seeking after-the-fact ratification of any actions relating to the aforesated authorizations.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF SUNNY ISLES BEACH, FLORIDA, THAT:

Section 1. Authority of City Manager or Designee. The City Manager or his Designee is hereby authorized to sign or renew all required contracts, agreements, and purchase orders that affect the health, safety, or welfare of the City during the summer recess period, from the last City Commission meeting in July 2012 through the first regular City Commission meeting in September 2012, subject to after-the-fact ratification at the September 20, 2012 City Commission meeting.

Section 2. Effective Date. This Resolution shall become effective upon adoption.

PASSED AND ADOPTED this 19th day of July 2012.
Norman S. Edelcup, Mayor

ATTEST:

Jane A. Hines, CMC, City Clerk

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:

Hans Ottinot, City Attorney

Moved by: _____________________________
Seconded by: _____________________________

Vote:

Mayor Edelcup  ____ (Yes)  ____ (No)
Vice Mayor Thaler  ____ (Yes)  ____ (No)
Commissioner Aelion  ____ (Yes)  ____ (No)
Commissioner Gatto  ____ (Yes)  ____ (No)
Commissioner Scholl  ____ (Yes)  ____ (No)