RESOLUTION NO. 2012 - ______

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SUNNY ISLES BEACH, FLORIDA, APPROVING THE AWARD OF BID NO. 12-05-02 TO AND ENTERING INTO AN AGREEMENT WITH JOHN CHURCHILL FOR FLEET MAINTENANCE AND REPAIR SERVICES TO PROVIDE HEATING AND AIR CONDITIONING SERVICES TO CITY-OWNED BUSES, IN AN AMOUNT NOT TO EXCEED THIRTY THOUSAND DOLLARS ($30,000.00), ATTACHED HERETO AS EXHIBIT “A”; AUTHORIZING THE MAYOR TO EXECUTE SAID AGREEMENT; AUTHORIZING THE CITY MANAGER TO DO ALL THINGS NECESSARY TO EFFECTUATE THIS RESOLUTION; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Sunny Isles Beach is in need of a contractor to provide heating and air conditioning services to City-owned buses; and

WHEREAS, the City advertised and issued Request for Proposals (RFP) No. 12-05-02 for Fleet Maintenance and Repair Services, for which two (2) responses were received; and

WHEREAS, the City wishes to enter into an Agreement with John Churchill for Fleet Maintenance and Repair Services by providing heating and air conditioning services to City-owned buses, in conformity with the specifications outlined in RFP No. 12-05-02; and

WHEREAS, John Churchill is qualified, willing and able to provide the desired services on the terms and conditions set forth; and

WHEREAS, the City desires to enter into an Agreement with John Churchill to provide said services, in an amount not to exceed Thirty Thousand Dollars ($30,000.00), attached hereto as Exhibit “A”.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF SUNNY ISLES BEACH, FLORIDA, AS FOLLOWS:

Section 1. Incorporation of Recitals. The recitals set forth in this Resolution are incorporated herein by reference as if fully set forth herein.

Section 2. Award of Bid and Approval of Agreement. The City Commission hereby awards Bid No. 12-05-02 to and approves an Agreement with John Churchill in an amount not to exceed Thirty Thousand Dollars ($30,000.00) for Fleet Maintenance and Repair Services by providing heating and air conditioning services to City-owned buses, attached hereto as Exhibit “A”.

Section 3. Authorization of Mayor. The Mayor is hereby authorized to execute said Agreement.

Section 4. Authorization of City Manager. The City Manager is hereby authorized to do all
things necessary to effectuate this Resolution.

Section 5. Effective Date. This Resolution will become effective upon adoption.

PASSED AND ADOPTED this 19th day of July 2012.

__________________________________________
Norman S. Edelcup, Mayor

ATTEST:

__________________________________________
Jane A. Hines, CMC, City Clerk

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY:

__________________________________________
Hans Ottinot, City Attorney

Moved by: _____________________________
Seconded by: _____________________________

Vote:

Mayor Edelcup    ____ (Yes)    ____ (No)
Vice Mayor Thaler ____ (Yes)    ____ (No)
Commissioner Aelion ____ (Yes)    ____ (No)
Commissioner Gatto ____ (Yes)    ____ (No)
Commissioner Scholl ____ (Yes)    ____ (No)
AGREEMENT BETWEEN THE CITY OF SUNNY ISLES BEACH AND JOHN CHURCHILL
CONTRACT NO. C1112-056

THIS AGREEMENT, entered into this _________ day of ___________ 2012, by and between the CITY OF SUNNY ISLES BEACH (hereinafter referred to as the “City”) and JOHN CHURCHILL a sole proprietor, authorized to do business in the State of Florida (hereinafter referred to as the (“Contractor”), whose federal tax identification number is ____________________.

RECITALS

WHEREAS, the City is in need of a contractor to provide heating and air conditioning services to City owned buses (“Services”); and

WHEREAS, the City advertised Fleet Maintenance and Repair Services through Invitation to Bid No. 12-05-02, and the Contractor submitted a bid in response thereto; and

WHEREAS, the Contractor is qualified, willing and able to provide the Services on the terms and conditions set forth herein; and

WHEREAS, the City desires to enter into this Agreement with Contractor to provide the Services in a total amount not to exceed Thirty Thousand Dollars ($30,000.00).

NOW THEREFORE, in consideration of the foregoing and for the mutual covenants, representations and warranties and other good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, the parties agree as follows:

1. **RECITALS.** The Recitals set forth above are hereby incorporated into this agreement and made a part hereof for reference.

2. **SERVICES.** Contractor shall provide the Services pursuant to the terms and conditions set forth in Invitation to Bid No. 12-05-02, incorporated herein by reference, and as more particularly described in its response to Bid No. 12-05-02, attached hereto as Attachment “A” and made a part hereof.

3. **TERM.** Subject to the provisions relating to the termination of this Agreement as set forth in Section 10 hereunder, this Agreement shall commence on the first calendar day of the month succeeding approval of this Agreement by the City Commission and shall end one (1) year thereafter.

4. **RENEWAL.** Prior to, or upon completion of the initial one year term, the City shall have the option to renew this Agreement for an additional four (4) one year renewal terms.

Page 1 of 8
5. **COMPENSATION.** As the entire compensation under this Agreement and during the term of this Agreement, in whatever capacity rendered, the City shall pay Contractor an amount not to exceed Thirty Thousand Dollars ($30,000.00) for the performance of the Services. Payment to Contractor for all charges and tasks under this Agreement shall be in accordance with this Agreement and the schedule of charges reflected in Attachment “A” and under the following conditions:

a. **Disbursements.** There are no reimbursable expenses associated with this contract.

b. **Payment Schedule.** Invoices received from the Contractor pursuant to this Agreement will be reviewed by the initiating City Department. If services have been rendered in conformity with the Agreement, the invoice will be sent to the Finance Department for payment. Invoices must reference the contract number assigned hereto. Invoices will be paid in accordance with the State of Florida Prompt Payment Act.

c. **Availability of Funds.** The City’s performance and obligation to pay under this Agreement is contingent upon an annual appropriation for its purpose by the City Commission. In the event the City Commission fails to appropriate funds for the particular purpose of this Agreement during any year of the term hereof, then this Agreement shall be terminated upon ten (10) days written notice and the Contractor shall be compensated for the Services satisfactorily performed prior to the effective date of termination.

d. **Final Invoice.** In order for both parties herein to close their books and records, the Contractor will clearly state “final invoice” on the Contractor’s final/last billing to the City. This certifies that all services have been properly performed and all charges and costs have been invoiced to the City. Since this account will thereupon be closed, any other additional charges, if not properly included on this final invoice, are waived by the Contractor.

Contractor shall make no other charges to the City for supplies, labor, taxes, licenses, permits, overhead or any other expenses or costs unless any such expense or cost is incurred by Contractor with the prior written approval of the City. If the City disputes any charges on the invoices, it may make payment of the uncontested amounts and withhold payment on the contested amounts until they are resolved by agreement with Contractor. Contractor shall not pledge the City’s credit or make it a guarantor of payment or security for any contract, debt, obligation, judgment, lien, or any form of indebtedness. The Contractor further warrants and represents that it has no obligation or indebtedness that would impair its ability to fulfill the terms of this Agreement.

6. **INDEPENDENT CONTRACTOR RELATIONSHIP.** The Contractor is an independent contractor and shall be treated as such for all purposes. Nothing contained in this agreement or any action of the parties shall be construed to constitute or to render the Contractor an employee, partner, agent, shareholder, officer or in any other capacity other than as an independent contractor other than those obligations which have been or shall have been undertaken by the City. Contractor shall be responsible for any and all of its own expenses in performing its duties as contemplated under this agreement. The City shall not be responsible for any expense incurred by the Contractor.
The City shall have no duty to withhold any Federal income taxes or pay Social Security services and that such obligations shall be that of the Contractor, other than those set forth in this agreement. Contractor shall furnish its own transportation, office and other supplies as it determines necessary in carrying out its duties under this agreement.

7. **INSURANCE.** Contractor shall, at its sole cost and expense, during the period of any work being performed under this Agreement, procure and maintain the following minimum insurance coverages to protect the City and Contractor against all loss, claims, damage and liabilities caused by Contractor, its agents, contractors or employees, as more particularly set forth below:

(a) General liability insurance with limits of Five Hundred Thousand Dollars ($500,000) combined single limit occurrence. Coverage must be afforded on a form no more restrictive than the latest edition of the Comprehensive General Liability Policy, without restrictive endorsements, as filed by the Insurance Services Office, and must include:

Premises and/or Operations.

Independent Contractors.

Broad Form Property Damage.

Broad Form Contractual Coverage applicable to this specific Agreement.

Personal Injury Coverage with Employee and Contractual Exclusions removed with minimum limits of coverage equal to those required for Bodily Injury Liability and Property Damage Liability.

The City of Sunny Isles Beach is to be named as an additional insured with respect to liability arising out of operations performed for the City by or on behalf of Contractor or the acts or omissions of Contractor in connection with such operation.

(b) Workers’ Compensation insurance to apply for all employees in compliance with the Workers Compensation Law of the State of Florida and all applicable federal laws.

(c) Business Automobile Liability Insurance with minimum limits of Five Hundred Thousand Dollars ($500,000.00) per occurrence combined single limit for Bodily Injury Liability and Property Damage Liability. Coverage must be afforded on a form no more restrictive than the latest edition of the Business Automobile Liability Policy, without restrictive endorsements, as filed by the Insurance Services Office and must include:

Owned vehicles.
Hired and non-owned vehicles.

Employers’ non-ownership.

Such policies of insurance shall not diminish Contractors indemnification obligations hereunder. The insurance policy shall be issued by such company, in such forms and with such limits of liability and deductibles as are acceptable to the City and shall be endorsed to be primary over any insurance, which the City may maintain. Before any work under this Agreement is performed, and at any time upon request, Contractor shall furnish to the City certificates of insurance evidencing the minimum required coverage and appropriately endorsed for contractual liability with the City named as an additional insured. All policies shall contain a waiver of subrogation endorsement. All policies and certificates shall be in forms and issued by insurance companies acceptable to the City Manager or his designee. All insurance policies and certificates of insurance shall provide that the policies may not be canceled or altered without thirty (30) calendar day’s prior written notice to the City Manager or his designee.

8. OWNERSHIP OF DOCUMENTS AND EQUIPMENT. All documents prepared by the Contractor pursuant to this agreement and related services to this agreement are intended and represented for the ownership of the City only. Any other use by Contractor or other parties needs to be approved in writing by the City in order to be properly authorized.

9. INDEMNIFICATION. Contractor agrees to indemnify and hold harmless, the City, its officers, agents, employees from, and against any and all claims, actions, liabilities, losses and expenses including, but not limited to, attorney’s fees for personal, economic or bodily injury, wrongful death, loss of or damage to property, at law or in equity, which may arise or may be alleged to have risen from the negligent acts, errors, omissions or other wrongful conduct of the Contractor, agents or other personal entity acting under Contractor’s control in connection with the Contractor’s performance of services pursuant to that agreement and to that extent the Contractor shall pay such claims and losses and shall pay all such costs and judgments which may issue from any lawsuit arising from such claims and losses including wrongful termination or allegations of discrimination or harassment, and shall pay all costs and attorneys’ fees expended by the City in defense of such claims and losses including appeals. The parties agree that ten percent (10%) of the total compensation is a specific consideration from the City to the Contractor for this indemnity.

10. TERMINATION.

A. If, through any cause within the reasonable control the Contractor shall fail to fulfill in a timely manner or otherwise violate any of the covenants, agreements or stipulations material to this agreement, the City shall have the right to terminate the services then remaining to be performed. Prior to the exercise of its option to terminate for cause, the City shall notify the Contractor of its violation of the particular terms of the agreement and grant Contractor ten (10) days to cure such default. If the default remains uncurable after ten (10) days the City may terminate this agreement.

(i.) In the event of termination, all finished and unfinished documents, data and other work product prepared by Contractor (and sub Contractor(s)) shall be delivered to
the City and the City shall compensate the Contractor for all services satisfactorily performed prior to the date of termination, as provided in Paragraph 5 herein.

(ii.) Notwithstanding the foregoing, the Contractor shall not be relieved of liability to the City for damages sustained by it by virtue of a breach of the agreement by Contractor and the City may reasonably withhold payments to Contractor for the purposes of set-off until such time as the exact amount of damages due the City from the Contractor is determined.

B. **Termination for Convenience of City.** The City may, for its convenience and without cause terminate the services then remaining to be performed at any time by giving written notice which shall become effective ten (10) days following receipt by Contractor. The terms of Paragraphs A(i) and (ii) above shall be applicable hereunder.

C. **Termination for Insolvency.** The City also reserves the right to terminate the remaining Services to be performed in the event the Contractor is placed either in voluntary or involuntary bankruptcy or makes any assignment for the benefit of creditors.

11. **ASSIGNMENTS, TRANSFERS, SUBCONTRACTING.** The Contractor shall not subcontract, assign or transfer any work under this agreement with the prior written consent of the City. Should the Contractor subcontract any services under this agreement, it shall be done with continued liability for the Contractor. The Contractor shall remain responsible for services, responsibilities and liabilities of any person or entity acting under Contractor.

12. **WAIVER OF RIGHT TO JURY TRIAL.** Each of the parties hereto hereby knowingly, voluntarily and intentionally, waive the right which any may have to a jury trial in respect of any action, proceeding, litigation or counterclaim based hereon or arising out of, under, on or in connection with this agreement or any course of conduct, course of dealing, statements (whether verbal or written) or actions of either of party.

13. **ARBITRATION.** It is the intention of the parties that whenever possible, if a dispute or controversy arises hereunder then such dispute or controversy shall be settled by arbitration in accordance with the procedures, rules and regulations of the American Arbitration Association. The decision rendered by the Arbitrator shall be final and binding upon the parties and judgment upon the award rendered by the arbitrator may be entered in any court having jurisdiction. Arbitration shall be held in Miami-Dade County, Florida. All costs of arbitration and attorneys’ fees incurred by the parties shall be paid by the non-prevailing party or, if neither party prevails on the whole, each party shall be responsible for a portion of the costs of arbitration and their respective attorneys’ fees as may be determined by the court on confirmation.

14. **CONFIDENTIAL INFORMATION.** The Contractor shall not, either during the term of this Agreement or any time for a period of TEN (10) years subsequent to that date upon which the Contractor shall leave the employment of the City for any reason whatsoever, disclose to any person or entity, other than in the discharge of the duties of the Contractor under this Agreement, any information which the City designates in writing as "confidential." As a violation by the Contractor of the provisions of this Section could cause irreparable injury to the City and there is no adequate remedy at law for such violation, the City shall have the right, in addition to any other
remedies available to it at law or in equity, to enjoin the Contractor in a court of equity for violating such provisions.

15. **NOTICES.** All notices and other communications required or permitted to be given under this Agreement by either party to the other shall be in writing and shall be sent (except as otherwise provided herein) (i) by certified or registered mail, first class postage prepaid, return receipt requested, (ii) by guaranteed overnight delivery by a nationally recognized courier service, or (iii) by facsimile with confirmation receipt (with a copy simultaneously sent by certified or registered mail, first class postage prepaid, return receipt requested or by overnight delivery by traditionally recognized courier service), addressed to such party as follows:

<table>
<thead>
<tr>
<th>If to the City:</th>
<th>With a copy to:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chief Fred A. Mass</td>
<td>Hans Ottinot</td>
</tr>
<tr>
<td>Acting City Manager</td>
<td>City Attorney</td>
</tr>
<tr>
<td>City of Sunny Isles Beach</td>
<td>City of Sunny Isles Beach</td>
</tr>
<tr>
<td>18070 Collins Avenue</td>
<td>18070 Collins Avenue</td>
</tr>
<tr>
<td>Fourth Floor</td>
<td>Fourth Floor</td>
</tr>
<tr>
<td>Sunny Isles Beach, Florida 33160</td>
<td>Sunny Isles Beach, Florida</td>
</tr>
<tr>
<td>Tel: (305) 792-1701</td>
<td>33160</td>
</tr>
<tr>
<td></td>
<td>Tel: (305) 792-1702</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>If to the Contractor:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dennis J. Giordano, President</td>
</tr>
<tr>
<td>Calvin, Giordano &amp; Associates, Inc.</td>
</tr>
<tr>
<td>1800 Eller Drive, Suite 600</td>
</tr>
<tr>
<td>Fort Lauderdale, Florida 33316</td>
</tr>
<tr>
<td>Tel: (954) 921-7781</td>
</tr>
</tbody>
</table>

16. **GOVERNING LAW.** This Agreement shall be governed by and construed in accordance with the laws of the State of Florida.

17. **AUDIT.** The Contractor shall make available to the City or its representative all required financial records associated with the Agreement for a period of THREE (3) years.

18. **NON-DISCRIMINATION.** The Contractor agrees to comply with all local and state civil rights ordinances and with Title VI of the Civil Rights Act of 1984 as amended, Title VIII of the Civil Rights Act of 1968 as amended, Title I of the Housing and Community Development Act of 1974 as amended, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, the Age Discrimination Act of 1975, Executive Order 11063, and with Executive Order 11248 as amended by Executive Orders 11375 and 12086.

The Contractor will not discriminate against any employee or applicant for employment because of race, color, creed, religion, ancestry, national origin, sex, disability or other handicap, age, marital/familial status, or status with regard to public assistance. The Contractor will take affirmative action to insure that all employment practices are free from such discrimination. Such employment practices include but are not limited to the following: hiring, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff, termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. The Contractor agrees to post in
conspicuous places, available to employees and applicants for employment, notices to be provided by the City setting forth the provisions of this non-discrimination clause.

The Contractor agrees to comply with any Federal regulations issued pursuant to compliance with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 708), which prohibits discrimination against the handicapped in any Federally assisted program.

19. **CONFLICT OF INTEREST.** The Contractor agrees to adhere to and be governed by the Miami-Dade County Conflict of Interest Ordinance Section 2-11.1, as amended; and by the City of Sunny Isles Beach Ordinance No. 99-82, which are incorporated by reference herein as if fully set forth herein, in connection with the Agreement conditions hereunder. The Contractor covenants that it presently has no interest and shall not acquire any interest, direct or indirectly which should conflict in any manner or degree with the performance of the services. The Contractor further covenants that in the performance of this agreement, no person having any such interest shall knowingly be employed by the Contractor. No member of, or delegate to the Congress of the United States shall be admitted to any share or part of this agreement or to any benefits arising therefrom.

20. **ENTIRE AGREEMENT.** This Agreement, together with all terms and conditions contained in Fleet Maintenance and Repair Services, Invitation to Bid No. 12-05-02, contains the entire agreement of the parties, and may be amended, waived, changed, modified, extended or rescinded only by a writing signed by the party against whom any such amendment, waiver, change, modification, extension and/or rescission is sought.

[Remainder of page intentionally left blank.]
IN WITNESS WHEREOF, the parties hereto have executed this Agreement in duplicate on the day and year first written above.

WITNESS #1: 

Signature

Print Name

WITNESS #2: 

Signature

Print Name

ATTEST: 

BY: Jane A. Hines, CMC, City Clerk

BY: Norman S. Edelcup, Mayor

CITY OF SUNNY ISLES BEACH

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

BY: Hans Ottinot, City Attorney

Page 8 of 8
John Churchill
310 N.W. 127th St.
N. Miami, Florida 33168
305 216-1508
Email: johnpchurchill@att.net

Attention: City of Sunny Isles

Cost as such:
Diagnostic Time: 0.5: $55.00

Hourly Labor Rate: 1.0: $110.00 per hour

Parts supplied by City of Sunny Isles is 0%

Parts supplied by John Churchill will be cost plus 30%

Included with this document are other certifications for your files.

Services to be rendered onsite between the hours of 5pm and 7am.

John Churchill
John P. Churchill has successfully passed the examinations and met the work experience requirements prescribed by the National Institute for Automotive Service Excellence and is hereby ASE certified in the service areas listed below:

- Heating and Air Conditioning
- Master Technician
- Automotive Technician

Given this 31st day of December 2012 at Leesburg, Virginia,

Timothy A. Brice

ASE-124-8467

National Institute for Automotive Service Excellence

Automobile Technician

Expiry: December 31, 2016

Agenda Item No. 10 Date 7/19/2012
October 24, 2001

Mr. John Churchill
SS#: 019-38-2791
12805 NE 11th Court
North Miami, FL 33161

RE: Continuing Education
Automotive: Heating & Air Conditioning – CEAC51E
Start Date: 10-01-01
End Date: 10/24/01
Instructor: Celso Martinez
16 Hours Completed

Dear Mr. Churchill:

This letter serves to inform you that you have completed 16 hours in the AATTI Continuing Education Program/ Automotive: Heating & Air Conditioning. This letter also serves as proof that you have fulfilled the Miami-Date County Continuing Education requirement.

If there are any comments or questions, please do not hesitate to contact us at 305-362-5519, fax us at 305-362-3134 or Email us at aatti2000@gate.net.

Best regards,

[Signature]
Fanny Marino
President

6801 West 29th Avenue, Hialeah, Florida 33014
Tel: 305-362-5519 • Fax: 305-362-3134 • E-mail: aatti2000@gate.net
October 13, 2005

Mr. John Churchill
019382791
13007 NE 14 Avenue -
N. Miami, FL 33161

RE: Continuing Education
Automotive: On-Board Diagnostic II (OBD II) – CEA051E
Start Date: 10/10/2005 End Date: 10/13/2005
Instructor: M. Concepcion
16 Hours Completed

Dear Mr. Churchill:

This letter serves to inform you that you have completed 16 hours in the AATI Continuing Education Program / Automotive: On Board Diagnostic II. This letter also serves as proof that you have fulfilled the Miami-Dade-County Continuing Education requirement.

If there are any comments or questions, please do not hesitate to contact us at 305-362-5519, fax us at 305-362-3134 or Email us at info@aationline.com.

Best regards,

Pammy Marino
President
November 9, 2006

Mr. John Churchill
SS# XXX-XX-2791
1320 NE 132 Street
N. Miami, FL 33161

RE: Continuing Education
Diagnostics Strategies Modern Automotive Systems (Section I) – CEA072
Start Date: 10/12/2006  End Date: 11/09/2006
16 Hours Completed

Dear Mr. Churchill:

This letter serves to inform you that you have completed 16 hours in the AATI Continuing Education Program: Diagnostics Strategies Modern Automotive Systems, Section I by correspondence.

This letter also serves as proof that you have fulfilled the Miami-Dade County Continuing Education requirement.

If there are any comments or questions, please do not hesitate to contact us at 305-362-5519, fax us at 305-362-3134 or Email us at administration@aationline.com.

Best regards,

Fanny Marfino
President
November 6, 2008

Mr. John Churchill
SS# XXX-XX-2791
1320 NE 132 Street
N. Miami, FL 33161

RE: Continuing Education
Diagnostics Strategies Modern Automotive Systems (Section II) – CEA072
Start Date: 09/25/2008 End Date: 11/6/2008
16 Hours Completed

Dear Mr. Churchill:

This letter serves to inform you that you have completed 16 hours in the AATI Continuing Education Program: Diagnostics Strategies Modern Automotive Systems, Section I by correspondence.

This letter also serves as proof that you have fulfilled the Miami-Dade County Continuing Education requirement.

If there are any comments or questions, please do not hesitate to contact us at 305-362-5519, fax us at 305-362-3134 or Email us at administration@aationline.com.

Best regards,

[Signature]

Panny Marino
President
October 29, 2010

Mr. John Churchill
SS# XXX-XX-2791
1794 NE 145 Street -
North Miami, FL 33161

RE: Continuing Education
Advanced Hybrid Vehicle Systems – (CEA092)
Start Date: 10/25/2010   End Date: 10/29/2010
16 Hours Completed

Dear Mr. Churchill:

This letter serves to inform you that you have completed 16 hours in the AATTI Continuing Education Program: Advanced Hybrid Vehicle Systems by correspondence.

This letter also serves as proof that you have fulfilled the Miami-Dade County Continuing Education requirement.

If there are any comments or questions, please do not hesitate to contact us at 305-362-5519, fax us at 305-362-3134 or Email us at administration@aationline.com.

Best regards,

Fanny Mariño
President
November 21, 2011

Mr. John Churchill
SS# XXX-XX-2791
1794 NE 145 Street
North Miami, FL 33161

RE: Continuing Education
Automotive Electronics Course 1 – (CEA101)
Start Date: 11/01/2001          End Date: 11/21/2011
16 Hours Completed

Dear Mr. Churchill:

This letter serves to inform you that you have completed 16 hours in the AATI Continuing Education Program: Automotive Electronics Course 1 by correspondence.

This letter also serves as proof that you have fulfilled the Miami-Dade County Continuing Education requirement.

If there are any comments or questions, please do not hesitate to contact us at 305-362-5519, fax us at 305-362-3134 or Email us at administration@aationline.com.

Best regards,

[Signature]

Fanny Marín
President